



**AGENDA**  
**Meeting**  
**of the**  
**BOARD OF DIRECTORS**  
**of the**  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
**A Public Agency**  
**Tuesday, July 15, 2008**  
**8:30 AM**  
**Santa Barbara MTD Auditorium**  
**550 Olive Street, Santa Barbara, CA 93101**

**1. CALL TO ORDER**

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

John Britton, Chair; David Davis, Vice Chair; Brian Fahnestock, Secretary; Dick Weinberg, Director; Chuck McQuary, Director; Roger Aceves, Director; Sharon Anderson, Director

**3. REPORT REGARDING POSTING OF AGENDA**

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES (Attachment- action may be taken)**

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of July 1, 2008.

**5. CASH REPORT (Attachment- action may be taken)**

The Board will be asked to review the cash report from June 24, 2008 through July 7, 2008.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

**7. SUPERSTOPS (Attachment- action may be taken)**

The Board will receive an update on the Superstops program.

**8. PROPOSED BUDGET REVISION (Attachment-action may be taken)**

The Board will review a proposed budget revision for FY08-FY09.

**9. AT-LARGE BOARD DIRECTOR (Attachment- action may be taken)**

The Board will discuss MTD's At-Large member of the Board of Directors'.

**10. GENERAL MANAGER REPORT**

- a) 4<sup>th</sup> of July Services
- b) Other

**11. OTHER BUSINESS AND COMMITTEE REPORTS**

The Board will report on related public transit issues and committee meetings.

**12. 9:00 AM TIME CERTAIN- RECESS TO CLOSED SESSION- 5353 OVERPASS ROAD  
(Action may be taken)**

The Board will meet in closed session pursuant to Government Code §54956.8, conference with real property negotiators regarding lease of the MTD owned 5353 Overpass Road Property; MTD negotiators Bob Tuler & Brian Johnson, Agents, Radius Commercial Real Estate.

**13. RECESS TO CLOSED SESSION-CALLE REAL (Action may be taken)**

The Board will meet in closed session pursuant to Government Code §54956.8, conference with real property negotiators regarding the MTD Calle Real Property, APN's Book 59, Page 14, Parcels 4, 5 & 6, and Book 67, Page 23, Parcel 6, concerning price and terms of payment; agency negotiators Doug Large and Bob Andrews; other negotiation parties: Housing Authority of County of Santa Barbara, Martin Farrell Homes, and Investec Capital, Inc.

**14. ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



**DRAFT MINUTES  
of the  
Meeting of the  
Board of Directors  
of the  
Santa Barbara Metropolitan Transit District  
A Public Agency**

**Tuesday, July 1, 2008  
8:30 AM**

**Santa Barbara Metropolitan Transit District Auditorium  
550 Olive Street, Santa Barbara, CA 93101**

**MEMBERS PRESENT:**

John Britton, Chair; Dave Davis, Vice Chair; Dick Weinberg, Director; Roger Aceves, Director; Chuck McQuary, Director; Sharon Anderson; Director, Brian Fahnestock

**DISTRICT EMPLOYEES PRESENT:**

Sherrie Fisher, General Manager; Jerry Estrada, Assistant GM/Controller; Tiara Lakey, Executive Assistant to the Board & General Manager; David Damiano, Manager of Transit Development & Community Relations; Cynthia Boche, Assistant Planning Manager; Steve Maas, Manager of Strategic Planning & Compliance

**MEMBERS OF THE PUBLIC:**

Helene Schneider, City of Santa Barbara Councilmember/MTD Liaison; Paul Griffith, MTD Transit Technical Consultant; Belen Seara, Executive Director People United for Economic Justice Building Leadership through Organization (PUEBLO) along with PUEBLO Representatives: Zoila Aguilar, Dorothy Littlejohn and Maria Zamudo.

**1. CALL TO ORDER**

Chair Britton called the meeting to order at 8:30 AM.

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Chair Britton reported that all members were present, with the exceptions of Vice Chair Davis and Director Fahnestock who would be joining the meeting momentarily.

**3. REPORT REGARDING POSTING OF AGENDA**

The General Manager reported that on Friday, June 27, 2008, the agenda for this meeting was posted at MTD's administrative headquarters, on MTD's website, mailed to all who have requested the agenda and sent to the media of general circulation.

**CONSENT CALENDAR**

At this time, Vice Chair Davis and Director Fahnestock joined the meeting.

**4. APPROVAL OF PRIOR MINUTES**

Director Anderson moved to waive the reading of and approve the draft minutes for the meeting of June 17, 2008. Director McQuary seconded the motion. The motion passed unanimously.

**5. CASH REPORT**

Director McQuary moved to approve the cash report from June 10, 2008 through June 23, 2008.

Director Anderson seconded the motion. The motion passed unanimously.

## **THIS CONCLUDES THE CONSENT CALENDAR**

### **6. PUBLIC COMMENT**

Belen Seara, PUEBLO Executive Director requested that the Board consider that any plans for meetings regarding fare increase consideration be held during the evening. She also expressed her concerns regarding any cost increases to passengers for bus passes and provided the Board with information regarding Transportation Fund HR 6052.

Zoila Aguilar, PUEBLO Representative expressed her concerns regarding how the District's consideration of increasing fares and costs of bus passes will impact her family.

Dorothy Littlejohn, PUEBLO Representative expressed her concerns regarding the District's consideration of increasing fares and costs for bus passes and how it will affect Seniors and the local workforce. She also commented that MTD should consider manufacturing Bio-diesel.

Maria Zamudo, PUEBLO Representative expressed her concerns regarding the District's consideration of increasing fares and costs of bus passes and how it will affect students that are on a fixed income.

Following the comments Chair Britton thanked the speakers for providing their comments and encouraged them to provide public input at the Board's upcoming meetings.

At this time, Chair Britton requested that the Board discuss item #10a, regarding scheduling of Work Session/Preliminary Hearing related to consideration of fare increase. Vice Chair Davis moved to discuss item #10a of the agenda. Director McQuary seconded the motion. The motion passed unanimously.

The General Manager reported that per the Board's request, staff has contacted representatives of PUEBLO, Santa Barbara County Action Network (SB CAN), and Coalition for Sustainable Transportation (COAST), informing them of the District's consideration of increasing fares and requesting their input.

Following this report and further discussion, the Board agreed that they will hold and televise the District's Work Session/Preliminary Hearing regarding consideration of fare increase on Thursday, July 24, 2008, at 8:30 AM (in MTD's Auditorium at 550 Olive Street).

At that meeting staff will provide the Board with information related to the District's budget forecast, financial goals, and scenarios related to the passage or failure of Measure A. Vice Chair Davis requested that staff also include information related to options used by other transit agencies. Additionally, the Board agreed that dates for evening meetings would be scheduled on the meeting of the 24<sup>th</sup>.

Director McQuary requested that staff provide options related to implementation of a Day Pass.

### **7. PRESENTATION-REPORT BY TRANSIT TECHNICAL CONSULTANT**

Paul Griffith, MTD's Transit Technical Consultant updated the Board on the District's Environmental Management System (EMS). This included extensive reports on the District's 2007 Greenhouse Gas Emissions, FY07/08 Paper Usage, Biodiesel Usage and Issues, Hybrid Electric Bus Fuel Economy, 2007 Electricity Usage and Photovoltaic Charge Options.

During the Greenhouse Gas Emissions report, Mr. Griffith reported that due to the District's efforts approximately 4,000 tons of carbon monoxide has been saved from going into the environment.

Mr. Griffith reported that the District is nearing its goal of a 10% reduction in paper usage and uses

recycled paper.

While reporting on the District's usage of B20 Biodiesel, he reported that prices for this blend are rising due to the growing difficulties in obtaining the amount of soy needed to produce the blend of Biodiesel used by the District. Assistant General Manager/Controller noted that staff is currently reviewing further options related to the District's specifications.

Mr. Griffith provided a comparison of a Hybrid Electric Bus vs. a 40' Diesel bus along the Line #'s 1, 2 and 20. The report concluded that the District saves approximately seven cents per mile on fuel on the routes using the Hybrid Electric buses.

Director Weinberg requested that battery warranty information on electric vehicles be provided at a future Board meeting.

Mr. Griffith's reported on three Photovoltaic Charge options available for implementation at the District's Olive/Cota Street facility. He noted that a representative of Edison assisted with a thorough analysis of the costs, rebates and savings associated with each option.

Following the presentation, Vice Chair Davis complimented Mr. Griffith's presentation. Additionally, Vice Chair Davis commended staff for its efforts in the District's EMS program.

**8. FISCAL YEAR 2009 OVERALL GOAL FOR DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION**

Steve Maas, Manager of Strategic Planning & Compliance reported that upon completion of MTD's 45 day comment period for its FY 2009 "Overall Goal for Disadvantaged Business Enterprise Participation in Federal Transit Administration Assisted Programs", no comments had been received.

Following this report, Director Fahnestock moved to approve MTD's FY 2009 "Overall Goal for DBE Participation in Federal Transit Administration Assisted Programs. Vice Chair Davis seconded the motion. The motion passed unanimously.

**9. CALLE REAL / OLD TOWN SHUTTLE SUBSIDY REQUEST**

The Board reviewed staff's recommendation for authorization to request FY 2009 & 2010 operating subsidy from Goleta in the amount of \$135,683 for assistance on the Line #9 and to approve discussion related to a request by Goleta staff for information on an additional fare buy down subsidy.

Following the review, Director Aceves moved to approve staff's request. Director Fahnestock seconded the motion. Vice Chair Davis commented that he approves of the request, however he remains opposed to changes along the Line 8. The motion passed unanimously.

**10. GENERAL MANAGER REPORT**

The General Manager reported that UCSB has agreed to continue operating subsidy for the Lines 6 & 11.

No incidents or significant service interruptions were reported during the weekend's Solstice Parade.

The General Manager reported on additional MTD bus services that will be provided during the 4<sup>th</sup> of July holiday.

David Damiano, Manager of Transit Development & Community Relations reported on the June 30<sup>th</sup> launch of MTD's daily Clean Air Express Route. He reported that launch had been very successful and well received.

The General Manager reported that the District's new telephone system is now in place.

The Board received copies of the Triennial Audit of MTD, which was conducted by the Federal Transit

Administration Reviewers. The report contained no findings.

The General Manager reported that as of last Thursday, 8 million passengers had been carried in FY 2008. Mr. Damiano provided the Board with a copy of a press release that would be released following the meeting.

#### **OTHER BUSINESS AND COMMITTEE REPORTS**

Director Aceves reminded the Board that Fiesta begins on July 30th this year.

Chair Britton that following today's meeting, MTD's Easy Lift Transportation Ad Hoc Committee would meet with members of Easy Lift Transportation's staff and Board. He also reported that MTD's Facilities Committee would meet to discuss the District's Superstops project.

#### **11. ADJOURNMENT**

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of July 15, 2008**  
**For the Period June 24, 2008 through July 7, 2008**

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**MONEY MARKET**

**Beginning Balance June 24, 2008** **\$3,261,650.55**

SB-325 (LTF)	588,850.21
Passenger Fares	198,764.43
Accounts Receivable	71,565.67
Property Tax Revenue	38,458.93
SBCC Fares	29,440.00
Advertising & Prepaid Dep	2,380.00
Miscellaneous	384.25
<b>Total Deposits</b>	<b>929,843.49</b>

ACH Garnishment Trf	(3,466.07)
ACH Pensions Transfer	(33,245.28)
ACH Tax Deposit	(119,150.45)
Operations Transfer	(191,547.84)
Payroll Transfer	(273,546.50)
<b>Total Disbursements</b>	<b>(620,956.14)</b>

**Ending Balance** **\$3,570,537.90**

**CERTIFICATES OF DEPOSIT**

<b>Institution</b>	<b>Maturity</b>	<b>Rate</b>	
Santa Barbara Bank &	11/2/2008	2.57%	2,000,000.00
Santa Barbara Bank &	8/1/2008	1.50%	1,000,000.00
Santa Barbara Bank &	8/31/2008	1.75%	1,000,000.00
<b>Total Certificates of Deposit</b>			<b>4,000,000.00</b>

**\$4,000,000.00**

**Total Cash and Investments as of July 7, 2008:**

**\$7,570,537.90**

**COMPOSITION OF CASH BALANCE**

Working Capital	6,310,859.95
WC / Liability Reserves :as of June 23, 2008	1,259,677.95
	<b>7,570,537.90</b>

**Total Cash Balance** **\$7,570,537.90**

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**Santa Barbara Metropolitan Transit District**  
**Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
6/20/2008	UCSB Transportation	Transit Enhancement April-June 08 6 & 11	4,610.46
6/24/2008	County of SB- Public Works	Transit Enhancement April-June 08 6 & 11	23,371.71
6/25/2008	City of SB - Downtown Parking	My Ride Program - June 08	5,000.00
6/26/2008	County of Santa Barbara	Passes/Token Sales	3,272.50
6/26/2008	Department of Rehabilitation	Passes/Token Sales	41.00
6/27/2008	Department of Rehabilitation	Passes/Token Sales	18.00
6/27/2008	Department of Rehabilitation	Passes/Token Sales	41.00
6/27/2008	Department of Rehabilitation	Passes/Token Sales	41.00
7/1/2008	KCRW 89.9 FM	Advertising on Buses	2,600.00
7/1/2008	Spectrum Clubs, Inc.	Advertising on Buses	4,250.00
7/3/2008	Cottage Hospital	Passes/Token Sales	13,600.00
7/3/2008	SBCC - Contract Fares	Contract Fares - June 08	14,720.00
<b>Total Accounts Receivable Paid During Period</b>			<b>\$71,565.67</b>



**Santa Barbara Metropolitan Transit District**  
**Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
90034	7/2/2008	VOICE SMART NETWORKS	SERVICE ON PHONE SYSTEM	23,793.64	
90035	7/3/2008	ACEVES, ROGER STEVEN	DIRECTOR FEES	180.00	
90036	7/3/2008	ALTERNATIVE COPY SHOP, INC.	PRINTING SERVICES	386.37	
90037	7/3/2008	ANDERSON, SHARON	DIRECTOR FEES	180.00	
90038	7/3/2008	ANDREWS, HENRY	REIMBURSEMENT	260.00	
90039	7/3/2008	BRITTON, JOHN	DIRECTOR FEES	180.00	
90040	7/3/2008	BUEN AVENTURA CONCRETE	FOOTINGS FOR BUS STOP SHELTER	2,311.10	
90041	7/3/2008	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	31.44	
90042	7/3/2008	DAVID D. DAVIS JR.	DIRECTOR FEES	120.00	
90043	7/3/2008	DEAILE, MARY	PAYROLL RELATED	106.15	
90044	7/3/2008	DONS INDUSTRIAL, INC.	BUS PARTS	1,192.91	
90045	7/3/2008	EBUS, INC.	BUS PARTS	12,164.05	
90046	7/3/2008	EVERSHADE LLC DBA	STEAM CLEANING BUS STOPS	780.00	
90047	7/3/2008	FEDERAL EXPRESS CORP.	FREIGHT CHARGES	122.69	
90048	7/3/2008	FAHNESTOCK, BRIAN	DIRECTOR FEES	60.00	
90049	7/3/2008	STATE OF CALIFORNIA	PAYROLL RELATED	400.42	
90050	7/3/2008	GILLIG CORPORATION	BUS PARTS	633.95	
90051	7/3/2008	GOLETA WATER DISTRICT	UTILITIES	94.60	
90052	7/3/2008	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	25,323.30	
90053	7/3/2008	THE GUARDIAN DENTAL INSURAN	DENTAL INSURANCE	3,486.98	
90054	7/3/2008	THE GUARDIAN LIFE INS CO. CORP.	LIFE INSURANCE	940.94	
90055	7/3/2008	H. G. PETERSEN FAMILY PROPERTI	PARKING FOR VALLEY BUSES	100.00	
90056	7/3/2008	SHERIFF CIVIL BUREAU	PAYROLL RELATED	651.11	
90057	7/3/2008	MAC TOOLS (MS. ROBERTS)	SHOP SUPPLIES	51.00	
90058	7/3/2008	MEDICAL EYE SERVICES, INC.	VISION SERVICES	356.24	
90059	7/3/2008	MCQUARY, CHUCK	DIRECTOR FEES	180.00	
90060	7/3/2008	MUZICRAFT, INC	TC CONTRACT MAINTENANCE	38.00	
90061	7/3/2008	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	21,000.00	
90062	7/3/2008	NEWARK ELECTRONICS	BUS PARTS	276.77	
90063	7/3/2008	PEREZ, APOLINAR	REFUND - ING	100.00	
90064	7/3/2008	PACIFICARE OF CALIFORNIA	HEALTH INSURANCE	46,809.97	
90065	7/3/2008	PRAXAIR DISTRIBUTION, INC.	SHOP SUPPLIES	37.88	
90066	7/3/2008	RAPHAEL, JAMES SCOTT	SURVEYOR	45.00	
90067	7/3/2008	RICON CORPORATION	BUS PARTS	173.44	
90068	7/3/2008	SB COUNTY FEDERAL CREDIT UNIO	PAYROLL DEDUCTION	1,498.00	
90069	7/3/2008	SANTA BARBARA NEWS-PRESS D	PUBLIC NOTICES	42.24	
90070	7/3/2008	SC VALLEY TRANSPORTATION AUT	BUS PARTS	905.10	

Check #	Date	Company	Description	Amount	Voids
90071	7/3/2008	SEELEY-RUIZ, KAREN	PAYROLL RELATED	75.69	
90072	7/3/2008	SERVICE MASTER OF SANTA BARB	JANITORIAL SERV./SUPPLIES	1,726.87	
90073	7/3/2008	SM TIRE, CORP.	BUS TIRE MOUNTING	130.00	
90074	7/3/2008	SO. CAL. EDISON CO.	UTILITIES	5,568.53	
90075	7/3/2008	SC FUELS DBA	FUEL	32,976.76	
90076	7/3/2008	SOUTHERN CALIFORNIA GAS COMP	UTILITIES	51.55	
90077	7/3/2008	STEWART ENTERPRISES TKO, INC	PLUMBING REPAIRS	188.00	
90078	7/3/2008	SB CITY OF-REFUSE/WATER	UTILITIES	2,999.67	
90079	7/3/2008	TANK TEAM INC.	TANK TESTS	847.50	
90080	7/3/2008	TEAMSTERS UNION LOCAL NO. 186	UNION DUES	155.91	
90081	7/3/2008	TRI-COUNTY AUTO GLASS INC	REPLACE BUS WINDOWS	60.00	
90082	7/3/2008	UNISOURCE MAINT SUPPLY SYSTE	BUS CLEANING SUPPLIES	488.22	
90083	7/3/2008	VERIZON CALIFORNIA	TELEPHONES	802.19	
90084	7/3/2008	WEINBERG, RICHARD	DIRECTOR FEES	180.00	
90085	7/3/2008	YELLOW TRANSPORTATIONS	FREIGHT	283.66	
				<b>191,547.84</b>	
				<b>Current Cash Report Voided Checks:</b>	0.00
				<b>Prior Cash Report Voided Checks:</b>	0.00
				<b>Grand Total:</b>	<b>\$191,547.84</b>



## BOARD OF DIRECTORS REPORT

**AGENDA DATE:** July 15, 2008

**AGENDA ITEM #:** 7

**DEPARTMENT:** Transit Development

**TYPE:** Informational

**PREPARED BY:** David Damiano

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*Signature*

**REVIEWED BY:** GENERAL MANAGER

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*GM Signature*

**SUBJECT:** Superstops

### **DISCUSSION:**

The MTD Board of Directors will receive a presentation regarding the preliminary designs for the Downtown Superstops concept.



## BOARD OF DIRECTORS REPORT

**AGENDA DATE:** July 15, 2008

**AGENDA ITEM #:** 8

**TYPE:** ACTION

**PREPARED BY:** JERRY ESTRADA

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

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*GM Signature*

**SUBJECT: BUDGET REVISION FOR FISCAL YEAR 08-09**

### **DISCUSSION:**

Santa Barbara Metropolitan Transit District (MTD) and Easy Lift representatives have worked cooperatively to assess the surge in demand for ADA paratransit service during the past fiscal year. MTD appointed an ad-hoc committee to review information and assess the current situation.

MTD increased its subsidy to Easy Lift last fiscal year by over 10% and budgeted an increase of 15% for the current fiscal year. During budget discussion staff indicated that there was a strong likelihood that Easy Lift representatives would approach MTD seeking additional funding. Recently, Easy Lift representatives met with MTD's ad-hoc committee to discuss the need for additional funding.

### **RECOMMENDATION:**

Based upon the information provided and after significant discussion the ad-hoc committee recommended that a budget revision be brought before the board with the intent of increasing Easy Lift's subsidy for Fiscal Year 08-09 from \$477,758 to \$522,192.



## BOARD OF DIRECTORS REPORT

**AGENDA DATE:** JULY 15, 2008

**AGENDA ITEM #:** 9

**DEPARTMENT:** ADMINISTRATION

**TYPE:** ACTION

**PREPARED BY:** TIARA LAKEY,  
EXECUTIVE ASSISTANT

\_\_\_\_\_  
*SIGNATURE*

**REVIEWED BY:** GENERAL MANAGER

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*GM SIGNATURE*

**SUBJECT:** Board of Directors At-Large Position

### **DISCUSSION:**

At the July 31, 2007, the board discussed reappointment of Director Brian Fahnestock to the at-large position. At the time, Director Fahnestock indicated that he would not be seeking to renew his term with MTD due to time commitments.

The Board asked Director Fahnestock to remain on the board in the at-large position at least until new board members were seated in January 2008.

Director Fahnestock agreed.

Those new members now on the board are: Director Aceves (City of Goleta), Director Anderson (City of Santa Barbara) and Director McQuary (City of Carpinteria)

Following these appointments, Director Fahnestock has expressed an interest in reappointment to the at-large position.

### **RECOMMENDATION:**

That the Board consider the reappointment of Director Fahnestock as MTD's At-large Board member.

To: Chair Britton  
Members of the Board of Directors  
From: Sherrie Fisher, General Manager  
Date: 7/10/08  
Subject: Administrative Update

**Daily GAP fire briefings** with the Office of Emergency Services (OES) at the incident command post are being attended by Dave Morse, Gabriel Garcia and Jerry Estrada. The Operations Department is prepared to respond to evacuation requests. Our thoughts are with the Community of Goleta and all that have been affected by the fire.

With the current GAP Fire the **Goleta City Council has cancelled there August 5<sup>th</sup> meeting**. Their next meeting will take place on August 19<sup>th</sup> and MTD's request to Goleta for operating subsidy for the Calle Real / Old Town Shuttle will be presented at that time.

On July 2<sup>nd</sup>, staff and I met with **Second District Supervisor, Janet Wolf** and her Assistant, Mary O'Gorman to discuss the Lines 8 & 9.

All reports regarding **MTD's service on the 4<sup>th</sup> of July** indicate that the day was incident-free. A big THANK YOU goes out to all of MTD's employees, who assisted in making this possible. The Operations Department is compiling ideas and observations received from the Drivers and Supervisors, which will be used in next year's planning process.

**Correction-** On July 2<sup>nd</sup> the Santa Barbara News Press reported on MTD's service from Lompoc. It included a letter to the editor in which the writer stated that 10 passengers had been turned away in Santa Ynez during the first two days of service. The Operations Department has reviewed this information with the Driver and found that no passengers were denied service and to date, no complaints have been filed.

Staff has prepared a budget revision recommendation to increase the subsidy amount to **Easy Lift Transportation**. MTD's ad-hoc Easy Lift Transportation Committee met with representatives of the non-profit and concluded that an increase was justified.

The **annual bus part inventory of over 4,000 parts** was completed last week. Accounting staff is finalizing the figures and will make the appropriate year-end adjustments. This year's Single Audit requirements have changed significantly. Staff has prepared a number of control and process documents for the auditor documenting everything from cash, inventory, computer systems and risk management. It is anticipated that audit activity will pick up considerably later this month.

Finance staff is finalizing its preparations for the **Board work session scheduled for July 24<sup>th</sup>**. (The work session will be televised and will take place in MTD's auditorium, located at 550 Olive Street, at 8:30 AM.) Staff will be prepared to provide projected revenue results depending on the specific fare structure changes. The projections will be presented in two forms, one that assumes no drop in ridership and another that does account for a decrease in ridership. Financial forecasts for each will also be presented.

MTD is in the process of extending its **fuel contract** with Southern Counties Oil for an additional 3-month period. MTD has received results of the Los Angeles MTA co-operative agreement but is in the process of evaluating the results. Staff anticipates bringing the matter before the Board within the next 60-days.

The Transit Development Team has been busy developing a new format for the **Schedule Guide**. The new format will sort our routes by region rather than by numerical order. The guide was presented to the Santa Barbara County Transit Advisory Council (SBCTC) on Tuesday, July 8<sup>th</sup> and it was very well received. Additionally a focus group session consisting of 10 individuals was held on July 10<sup>th</sup>. All individuals who have had an opportunity to review the guide have given a favorable response.

As **ridership continues to increase** we are beginning to see overloads on routes that are traditionally not impacted while UCSB and SBCC are not in session. The Transit Development Team is currently conducting a detailed analysis of some of the impacted routes to determine if booster buses can be reallocated to different times of the day to help alleviate some of the overloads.

The Marketing Team has put the finishing touches on the **Fiesta campaign** and ads have already been placed on buses and will soon begin to run in other media sources.

As required by the Federal Transit Administration, staff submitted MTD's **FY 2009 "Overall Goal for Disadvantaged Business Enterprise Participation in Federal Transit Administration Assisted Programs."**

Steve Maas attended the **Santa Barbara County Association of Governments' (SBCAG) Technical Transportation Advisory Committee (TTAC) meeting** in Buellton on July 3<sup>rd</sup>. TTAC unanimously recommended that the SBCAG Board approve SBCAG's Draft 2009 Federal Transportation Improvement Program (FTIP). The FTIP is a multi-year program of transportation projects for Santa Barbara County, and projects that will utilize federal funds must be included in an approved FTIP. Following anticipated approval by the SBCAG Board on July 17<sup>th</sup>, the FTIP will be submitted to Caltrans for approval, and eventually to the US Department of Transportation.

**Welcome** new Driver Trainees, David McGukie and Terrance Hinson. Mr. McGukie began his training on June 27<sup>th</sup> and Mr. Hinson will begin his training on July 14<sup>th</sup>. Additionally, we welcome back Drivers, Joseph Perrault and Teresa Ceballos.

The **Driver August bidding** process has begun.

Ebus personnel and MTD maintenance staff inspected the **production design parking brake actuation components** retrofitted on EV #18 - #21. An actuation cable interference had been found on EV's in another fleet, but was not a problem on MTD's EV's.

Most of the parts for rebuild of **Chargers #14, #16, #17** and two others for spares have arrived. The brackets and wire harnesses for the capacitors have not been received.

Bus #902 will be driven to Valley Power Systems this week for replacement of the **Dual Power Inverter Module (DPIM)**. Fault codes related to the DPIM have been recorded. Five of the eight hybrids have had the DPIM's replaced, and Buses #900, #902 and #904 have not. Allison has agreed to replace their DPIM's. They have defined an internal problem with wiring connections.

EV 19 containing a **Stone Electronics data acquisition system (DAS)** is assigned to the Seaside Shuttle. It runs in Carpinteria and is recording daily DC Kwh usage. The data will be used for battery range specifications in the forthcoming RFP for replacement shuttles.

On the hybrids a **problematic belt tensioner arrangement** previously required by Cummins and installed on the ISB engines by Gillig when built, is being removed by MTD mechanics at Gillig's direction. Three different designs were tried with minimal durability, and Cummins upon further analysis advised Gillig that they are not required after all.

One of the three remaining **charger monitors for FY 2007/2008** received from Stone Electronics recently has been returned for problem analysis.

The set of **Koni Sterl mobile column lifts has been received**. The fork adapters for lifting down to 13" wheels were not included as originally specified. The vendor stated that the pricing through the state contract did not include the adapters as were included in their original bid for purchase outside of the contract. Without the adapters the lifts cannot raise the EV's and service vehicles. Adapters from older Koni lifts can be used if available. Maintenance Staff awaits resolution.

A purchase order for of **a set (108) of EV lead-acid batteries** has been issued to Hoppecke.

The **State Water Control Board annual storm water** report has been filed as required.